



UNIFIED COUNCIL

OLYMPIADS



Scan this QR Code to watch
Online Exam Process Video

Unified Council's

Process Manual for students
Taking the online Olympiad test(s).

www.unifiedcouncil.com

All the years till date, we conducted our annual Olympiads in Schools/Test Centres, under the supervision of Teachers/Invigilators. This year, keeping in mind the safety of students, on the COVID-19 background, our Olympiads will be conducted online. And so this year, the parents will play the role of invigilators keeping an impartial vigil. In some cases, the parents may have to assist the student in getting started, but only till that.

Once the exam starts, we solicit parents' impartial vigil and unbiased support and cooperation for the smooth conduct of this year's Olympiads. And in the role of an invigilator, we trust that every parent will ensure that his/her child doesn't take any help during the exam, so as to assess the true potential of the student.

A suitable picture of the student will be selected from the pictures captured during the test, for printing on the Certificate and Student's Performance Report.

Device :

It is strongly recommended that a student takes the test using
Desktop/Laptop/Tablet/Smartphone(Mobile).

System Requirements

- ✓ **Internet Bandwidth :** The minimum required bandwidth is 512 Kbps - 1 Mbps of internet speed.
- ✓ **Machine Configuration :** RAM : Minimum 2GB (4GB is recommended). Processor Speed : 1.5 Ghz or above.
- ✓ **Preferred Operating System :** Windows 10 (though the test can be taken where Windows 7, 8 or 8.1 operating system is in use).
- ✓ **Preferred Browsers :** For taking the test in Laptop or Desktop, recommended browsers are Google Chrome (Ver. 75 or above), Mozilla-Firefox (Ver. 70 or above) and Microsoft Edge.
- ✓ **Candidate using any mobile/apple device, kindly use GOOGLE CHROME ONLY to take the test.**
- ✓ If any **Antivirus software** is installed, disable it.
- ✓ Test will not work on **Safari Browser**.

You can log in 15 minutes before the exam, complete the formalities and then if the 'proceed now' button is still grey in colour, wait in the waiting lounge to take the exam till it turns green.

Note : Please check your device compatibility with this link: <http://tx3.in/LyRG> if you are taking test in Laptop/Desktop computers.

Link for taking the Test.
www.wheelbox.com/uc

To start the test, please copy & paste the link received by you or simply type the above link only in latest version of Google Chrome browser's address-bar.

When you open the link, it will ask you for the permission for camera and microphone, please allow both.

Or else, you may disable the pop-up blocker for the duration of the test.

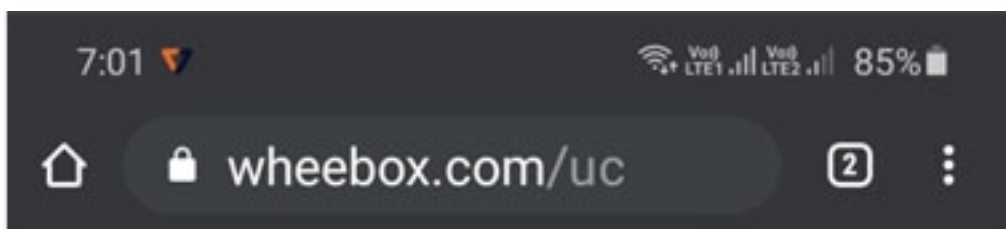
Here is how you can do it:

Google chrome: Go to 'chrome:\\settings/' – click on **"Privacy and Security"** on your left. Under **'Privacy and Security'**, click on **'Site Settings'** → under **'Content'**, select **"Pop-ups and redirects"** → disable **"Blocked"**.

After logging in, if the camera or microphone is not detected, go to Settings>>Site Settings and once deny the permission for camera or microphone and re-allow to proceed.

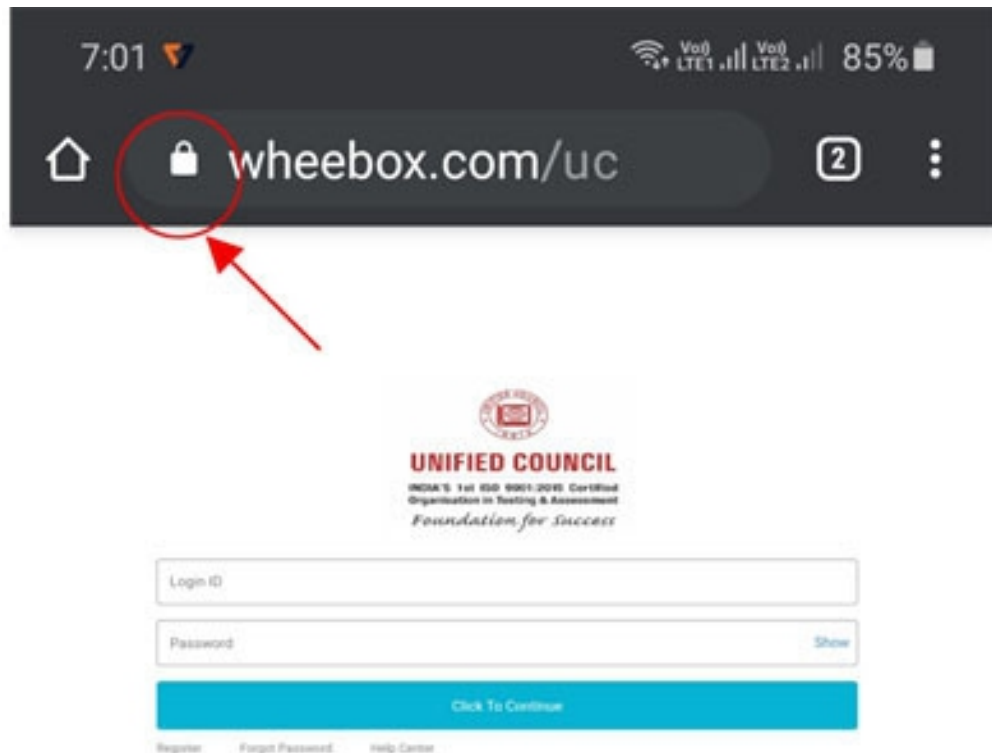
In Mobile's browser settings :

1. Copy & paste the **URL** received in Message in Google Chrome browser.

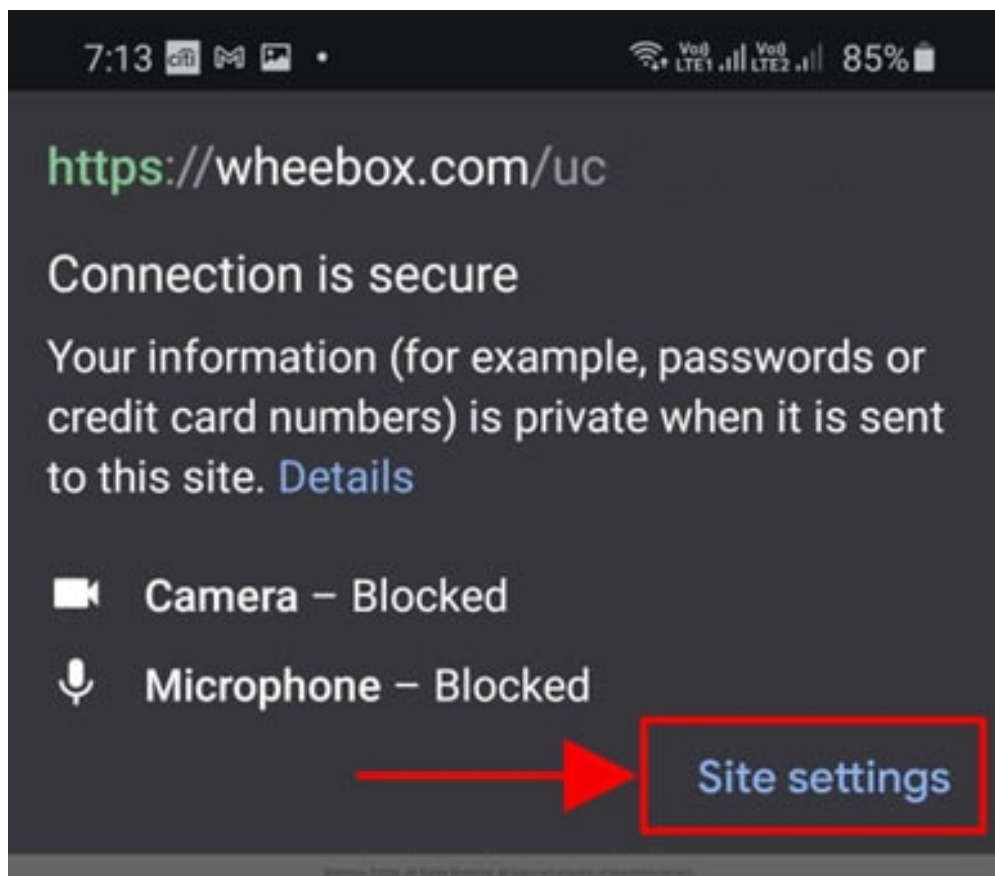


 A screenshot of the Unified Council login page. At the top is the Unified Council logo and text: 'UNIFIED COUNCIL', 'INDIA'S 1st ISO 9001:2015 Certified Organisation in Testing & Assessment', and 'Foundation for Success'. Below this are two input fields: 'Login ID' and 'Password'. The 'Password' field has a 'Show' button to its right. At the bottom is a large blue button labeled 'Click To Continue'.

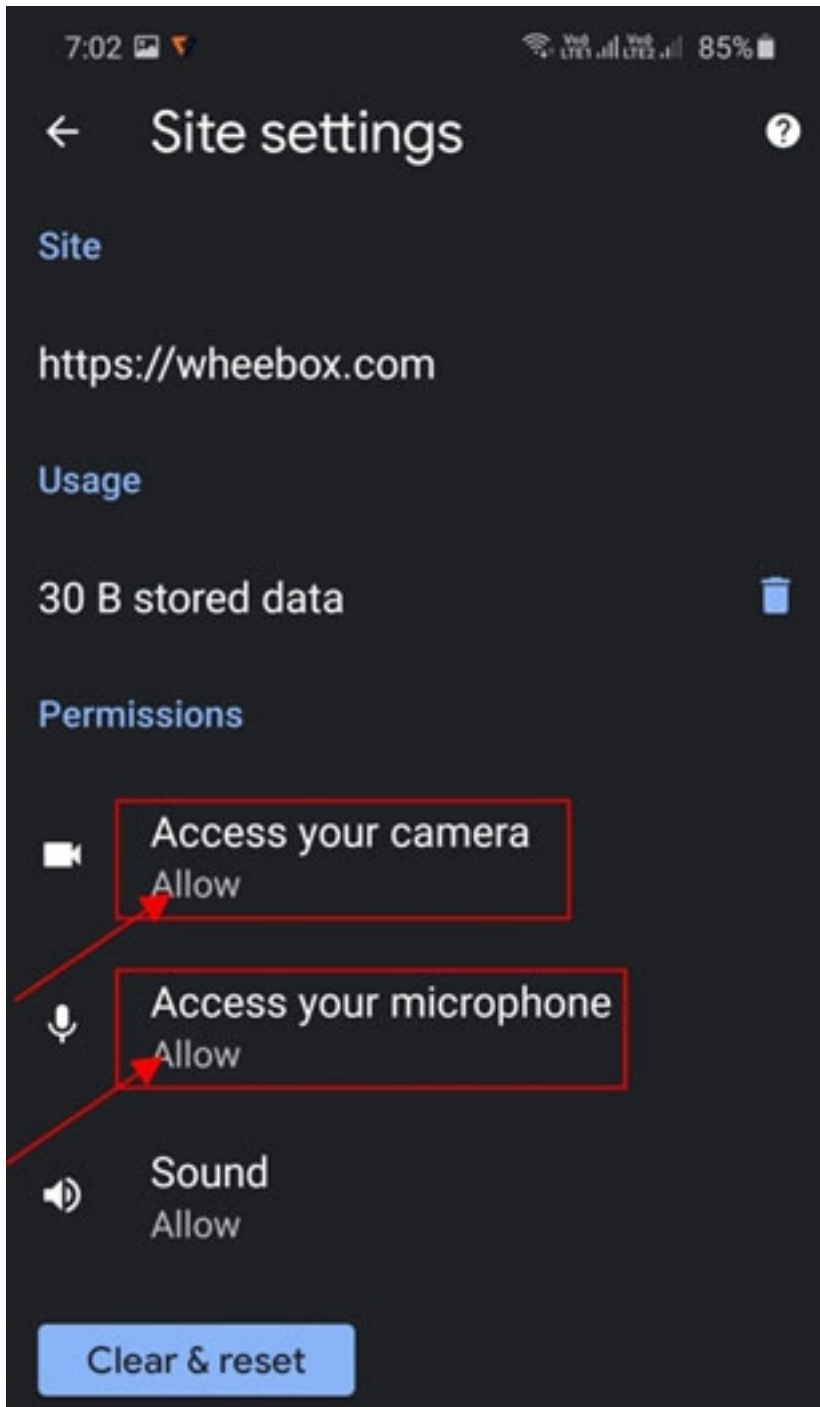
2. Tap on the Lock symbol in the browser's address-bar.



3. Tap on 'Site settings'.



4. Allow permissions for Camera and Microphone.



Other Instructions if using mobile for the test:

- If mobile data is being used, ensure that the network reception is strong.
- If you get any Call/Video Call/SMS/Notification, please ignore that as you should not leave/get out of the test window under any circumstances, till you complete the test.

Before Starting the Test

- ★ A connected web-cam and an updated version of Google Chrome, Mozilla Firefox & Microsoft Edge are absolutely necessary to take the test. A student may not be able to attempt the test without these.
- ★ The desktop/laptop/tablet/smartphone must have good internet connectivity at all times during the test.
- ★ For taking the main test, please use the same device as used for taking the mock test.
- ★ When you resume a test after an instance of connectivity/shutdown error, please start the test again as you did earlier, using the same registration details.
- ★ Please close all other tabs in your browser.
- ★ Do not refresh or close your page or use the back button on your browser [avoid using power/volume button during the test].

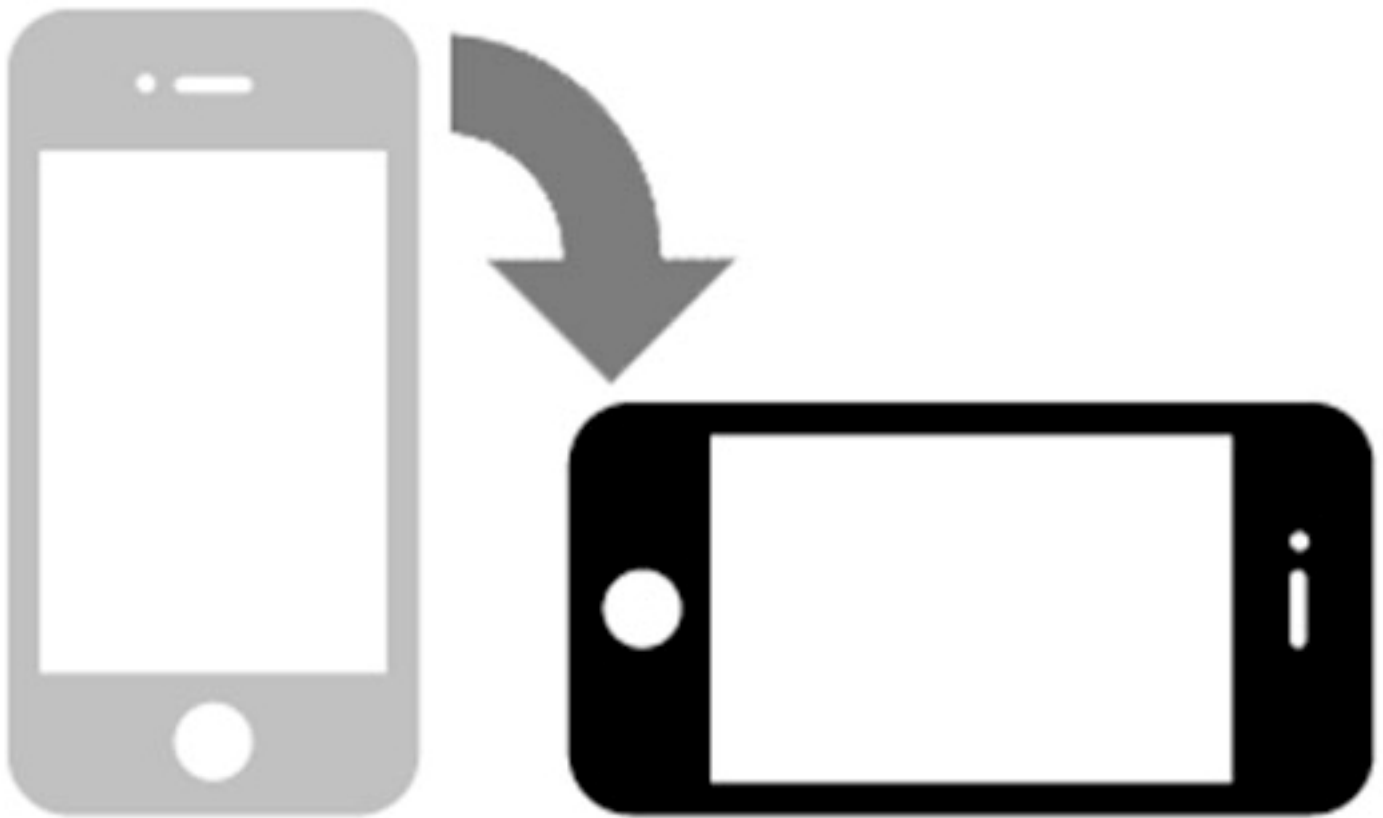
Your test may end instantly, if you leave the test window or get out of it.

During the Test

- ☐ No other person can enter the room while you are taking the test.
- ☐ The room must be as quiet as possible and without any sound, like that of music, television, radio etc. in the background.
- ☐ Receiving or making of phone/video calls during the test is not allowed.
- ☐ You are not allowed to leave the room during the exam for any reason, whatsoever.
- ☐ You may use rough paper if at all required, for calculation purposes only.
- ☐ Use of calculators/similar devices is not allowed.
- ☐ Please ensure integrity during the test, in order to uphold the honour and sanctity of the test.
- ☐ Any questionable practice noticed during the test may lead to cancellation of the test.

Do's and Don'ts (Mobile)

- ☑ Enable auto rotate screen in your mobile. Complete the pre-test procedure till you get the 1st question on screen, use only landscape mode. Once you start answering the questions, you can use the device in Landscape or Portrait mode.
- ☑ Please note that if you are taking the exam in Mobile or tab some of the links will not be shown i.e. Questions Panel, Flag, Auto Next,, Change Section & Instructions.
- ☑ Covering of camera lens is not permitted at any time during the test.



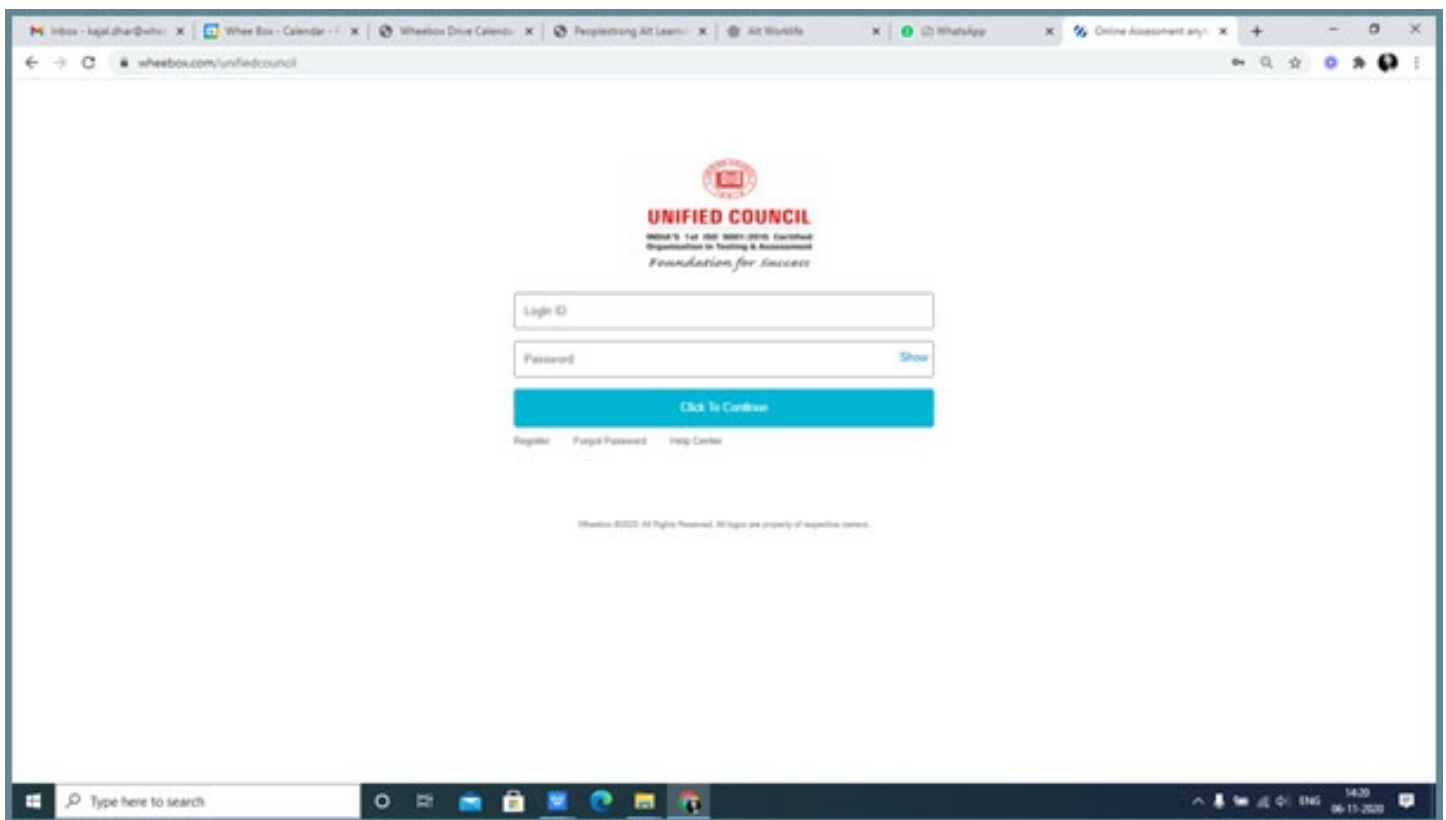
Login and Dashboard

A student should log in using login credentials from the Login Page.

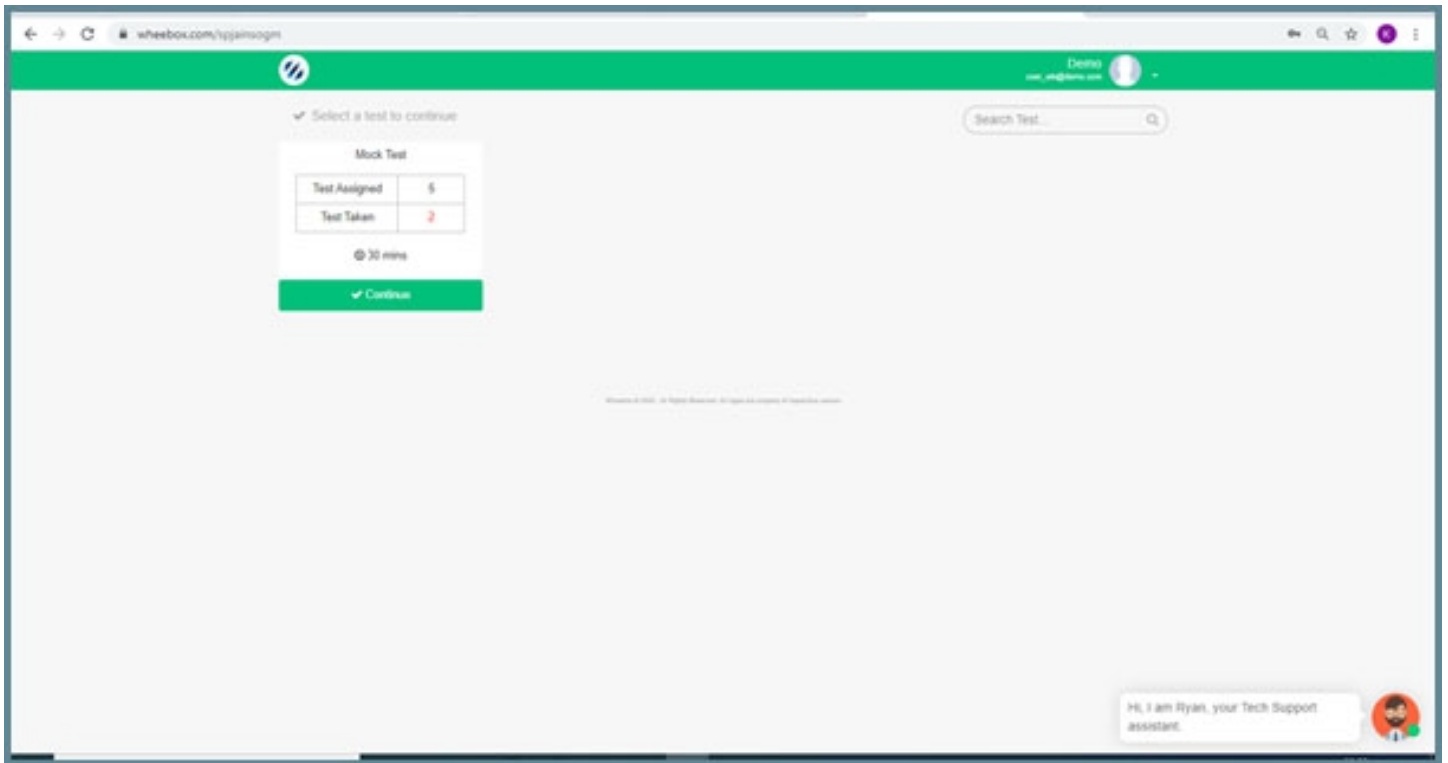
URL: www.wheebox.com/uc

Browsers: For taking the test, recommended browsers are Google Chrome (Ver.75 or above) or Mozilla Firefox (Ver.70 or above) or Microsoft Edge.

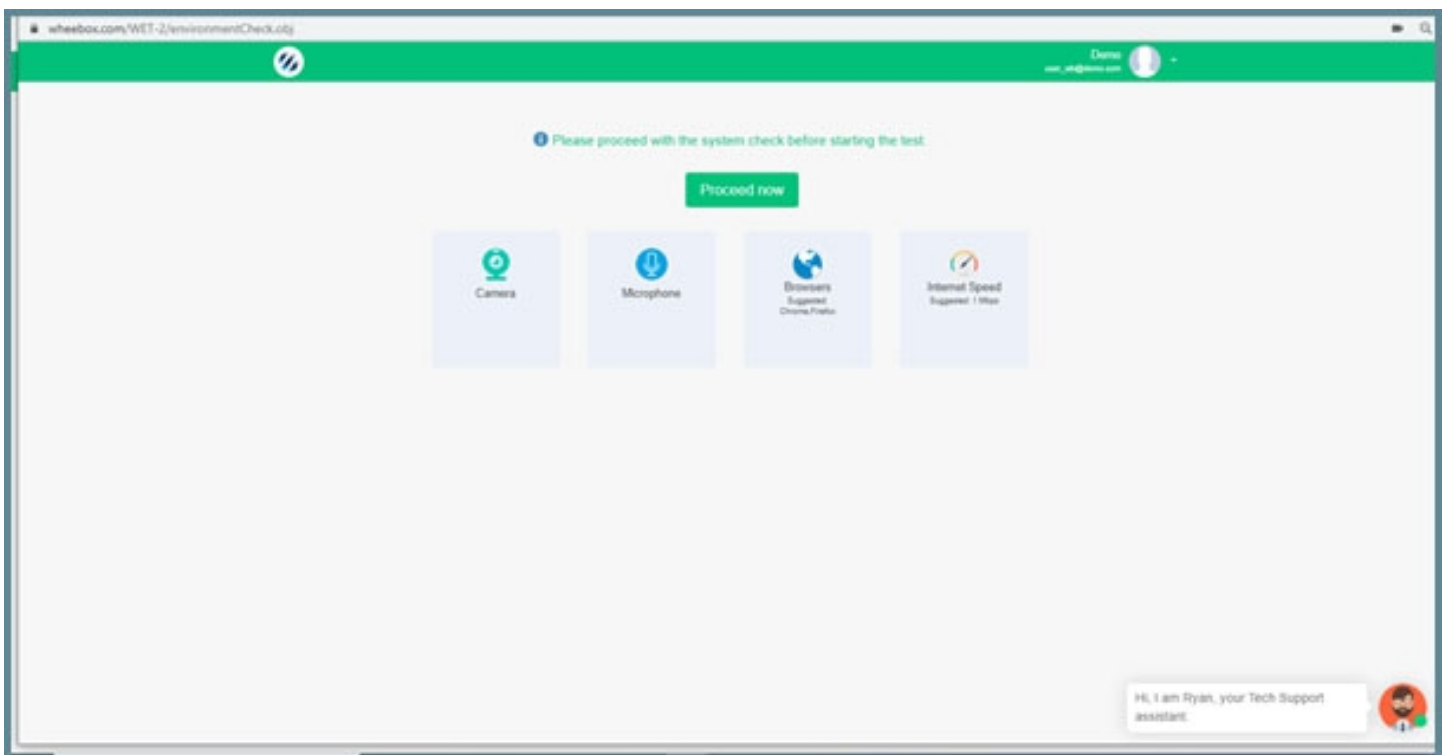
Please Note : **TEST CANNOT BE TAKEN ON SAFARI BROWSER.**



After logging in, a student will be able to see the test assigned. The test selection page appears as shown below.



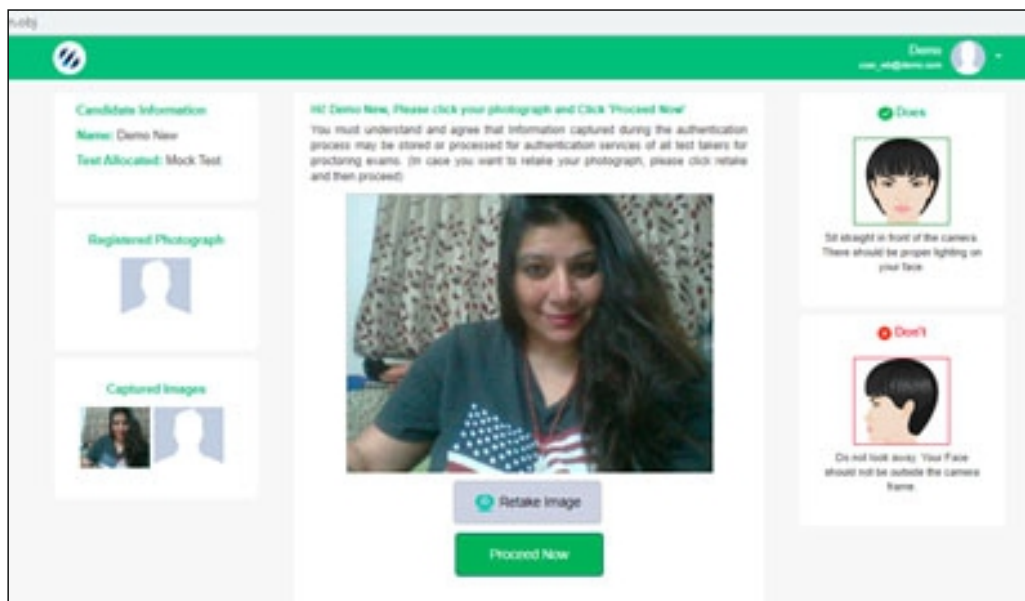
Operating environment check to be done.



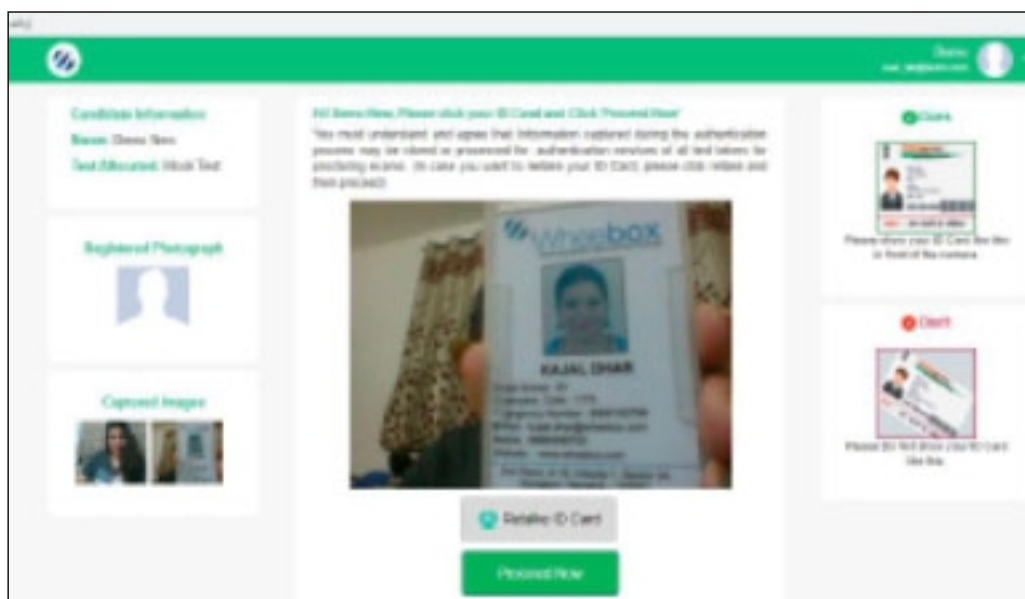
Pre-Examination Steps

As it is a test with a remote proctor, every student must ensure to have a connected, functional webcam or front camera on his/her desktop/laptop/tablet/mobile. Face tracking is enabled for this test. A parent can help the student in the process of completing steps 1, 2, 3 and 4, without coming in the picture frame, till the “Proceed Now” button turns green and before the start of the exam.

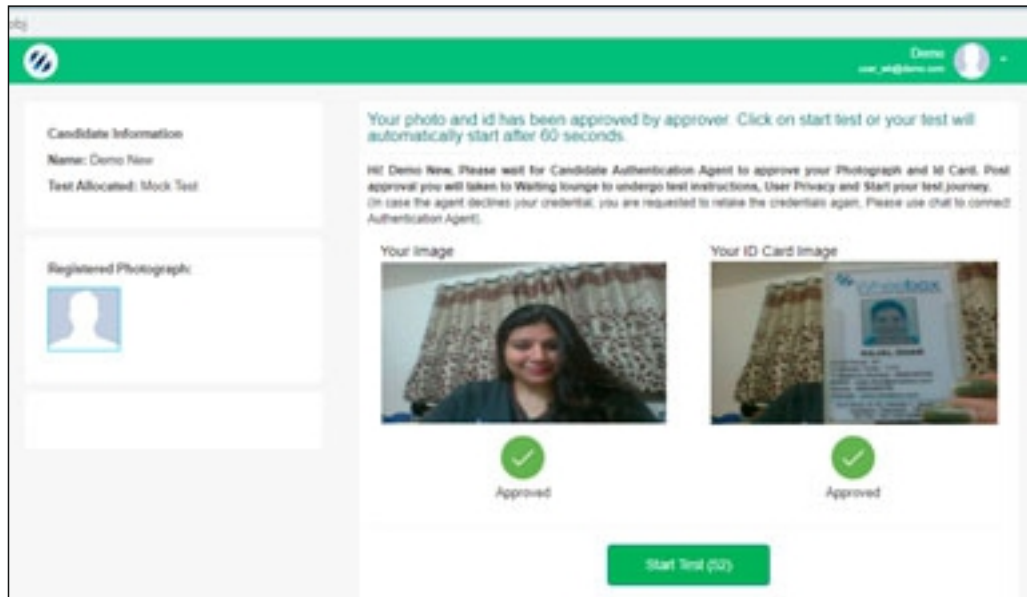
Step 1: A student should click on his/her image using webcam or front camera of his/her desktop/laptop/tablet/mobile.



Step 2: The student should hold his/her ID card with photo, in front of the camera. The ID card can be of any school or college, Aadhaar card or any other similar authentic document having his/her photograph on it.

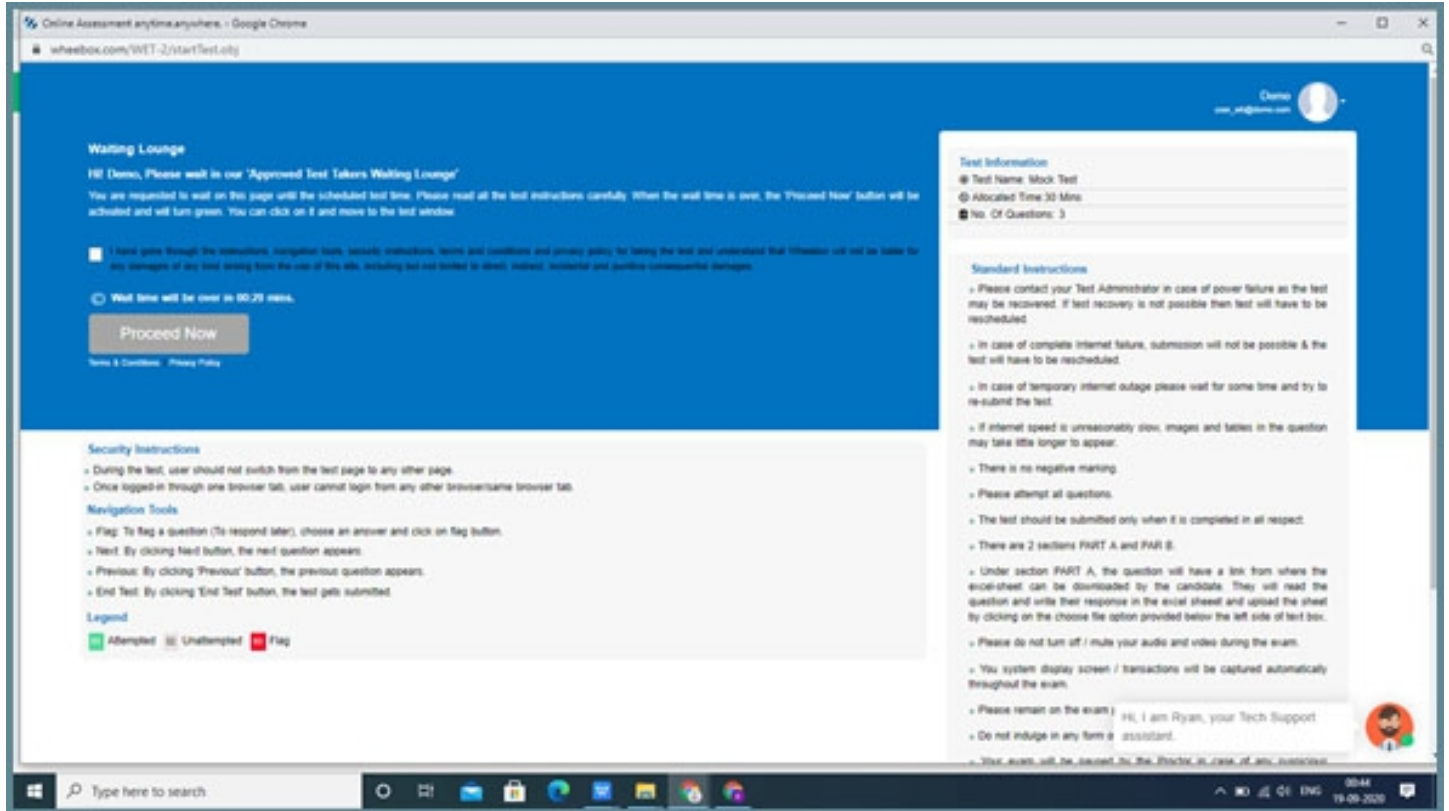


Step 3: The program will approve the registered student. NO ID card picture will be captured here.

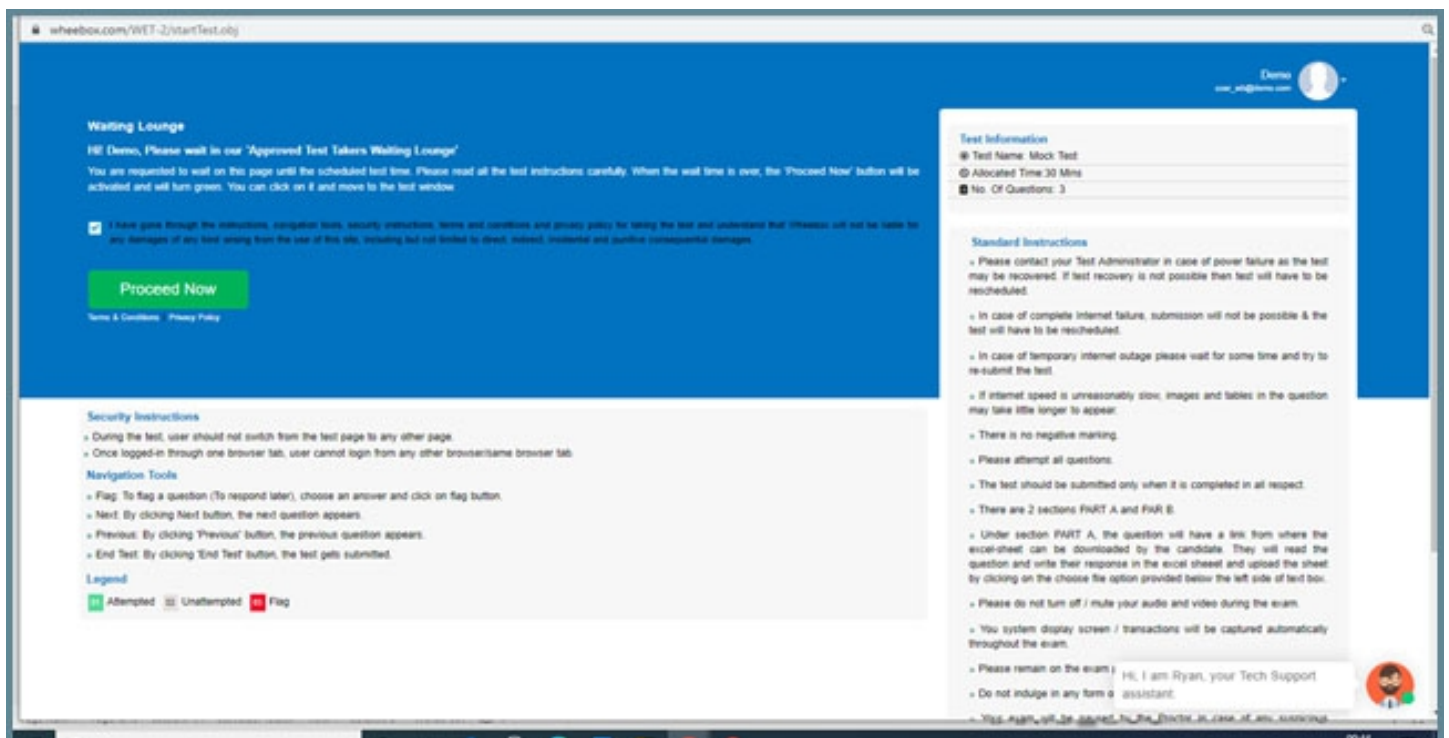


Waiting Lounge :

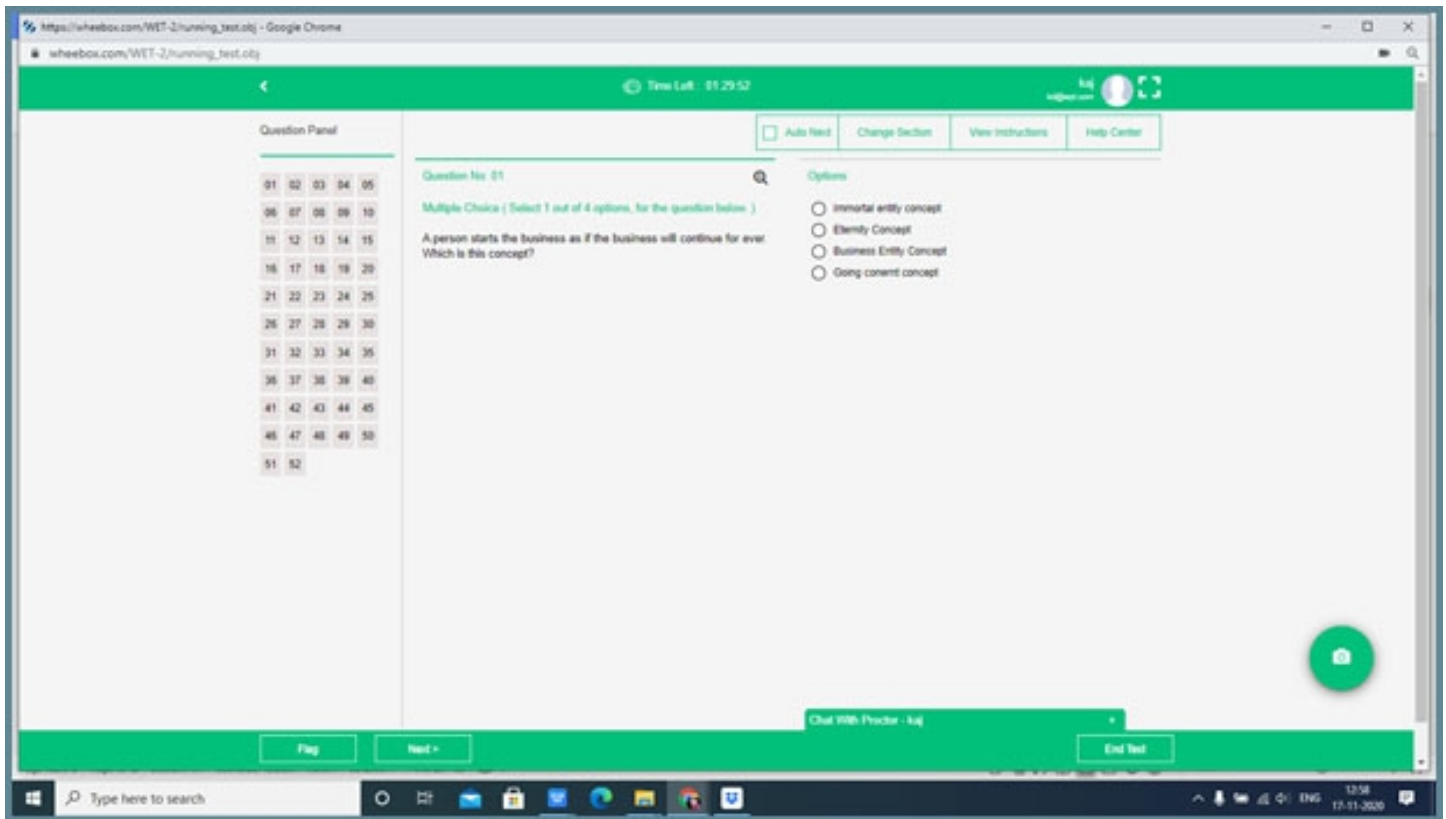
Every student needs to read the instructions on screen carefully, tick the acceptance square and wait to click on the “Proceed Now” button, which will then be in grey colour, till the wait time shown above that button gets over.



When the “Proceed Now” button turns green in colour, it means the test can be taken now.

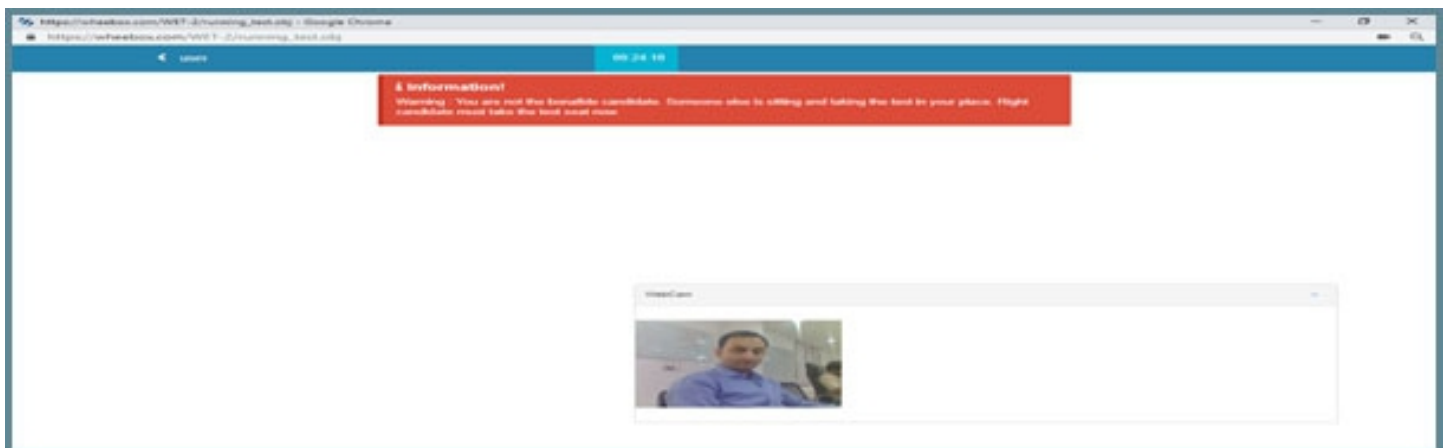


Test Screen



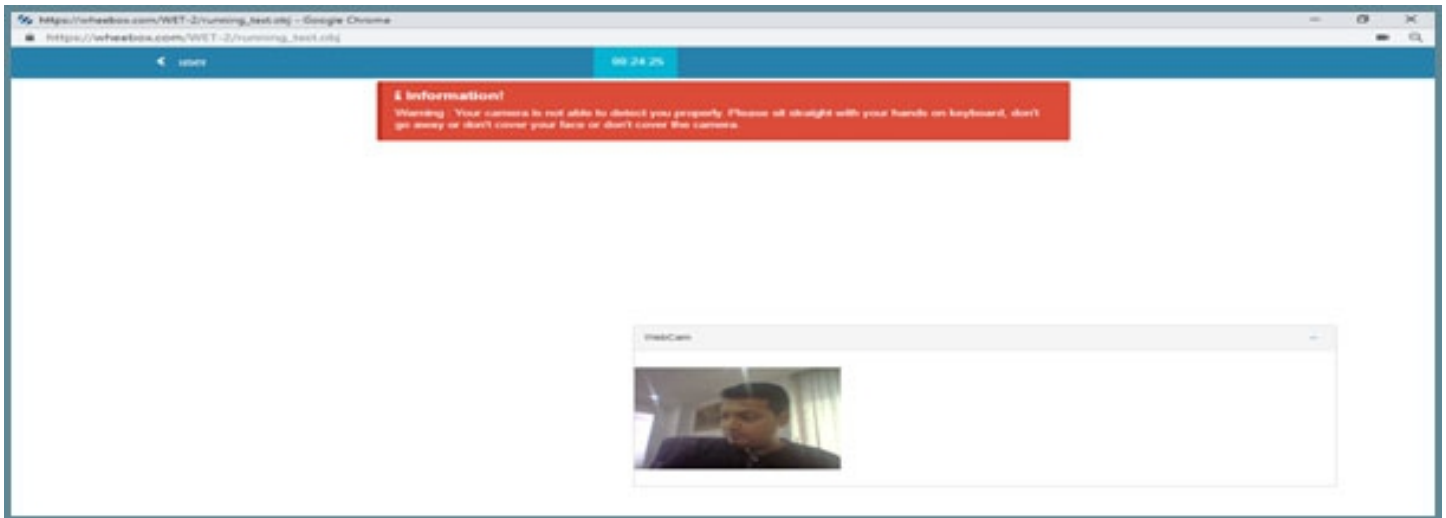
Process flow during the test

- A student's image is being tracked by the system during the test. Be aware that throughout the test the student's pictures will be clicked and saved on server.

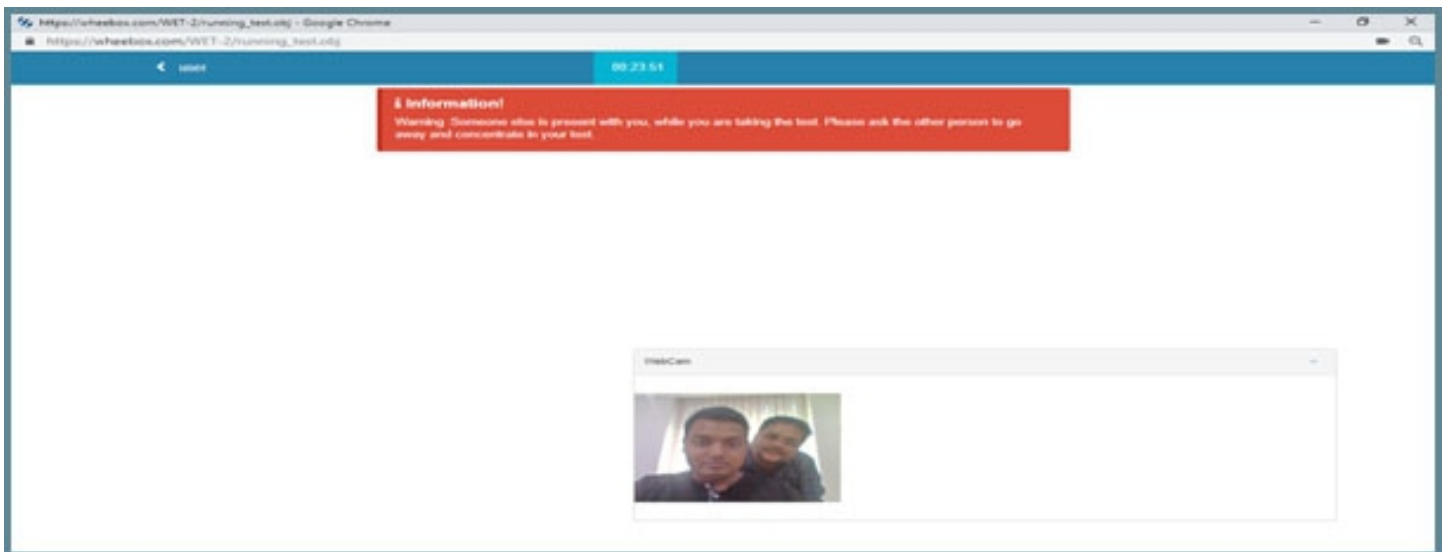


Process flow during the test

- A student needs to sit properly, facing the web-cam. A warning will be displayed in case of improper posture.

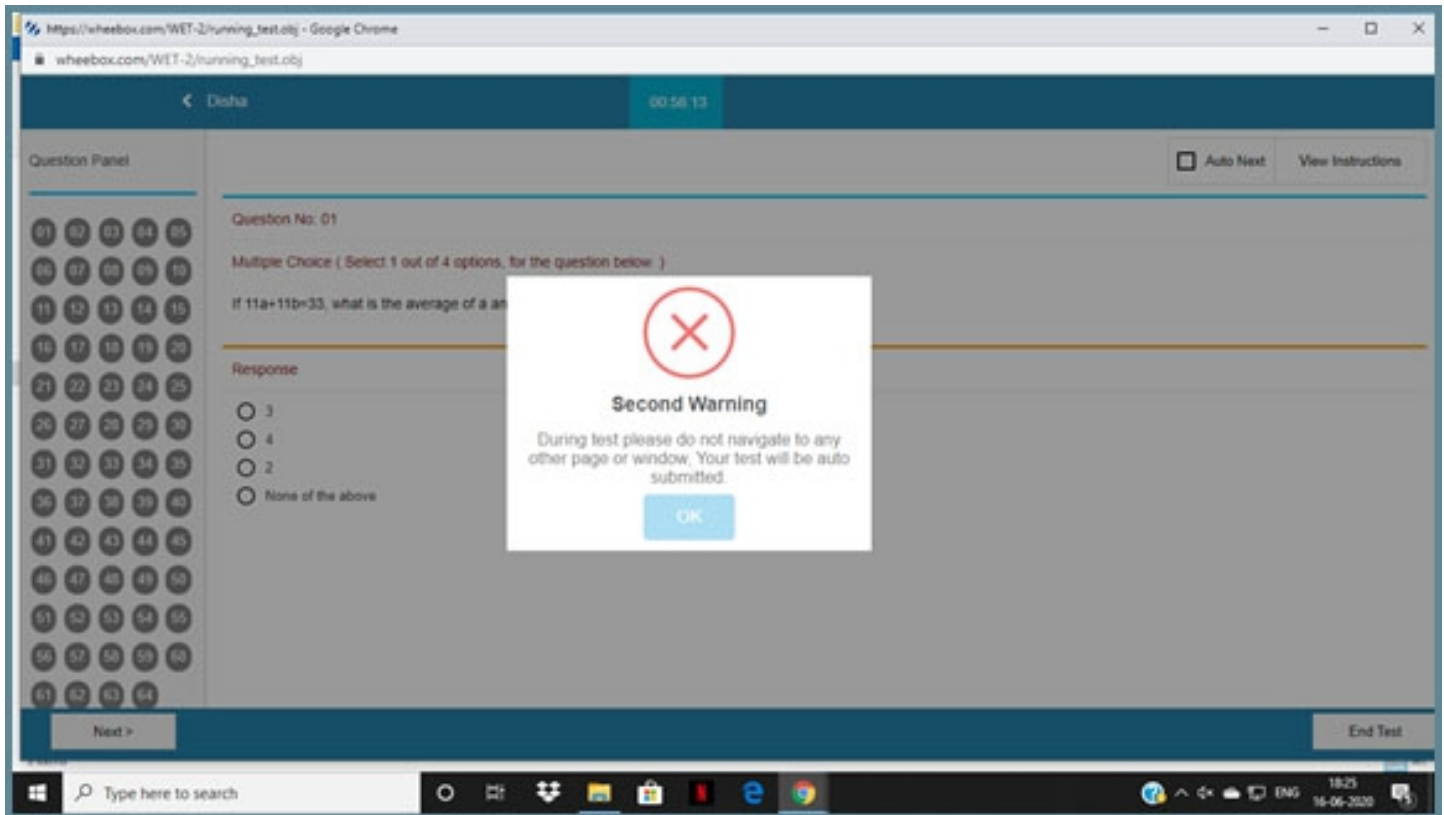


- A warning will also be displayed if someone else is present along with, beside or nearby the registered user.

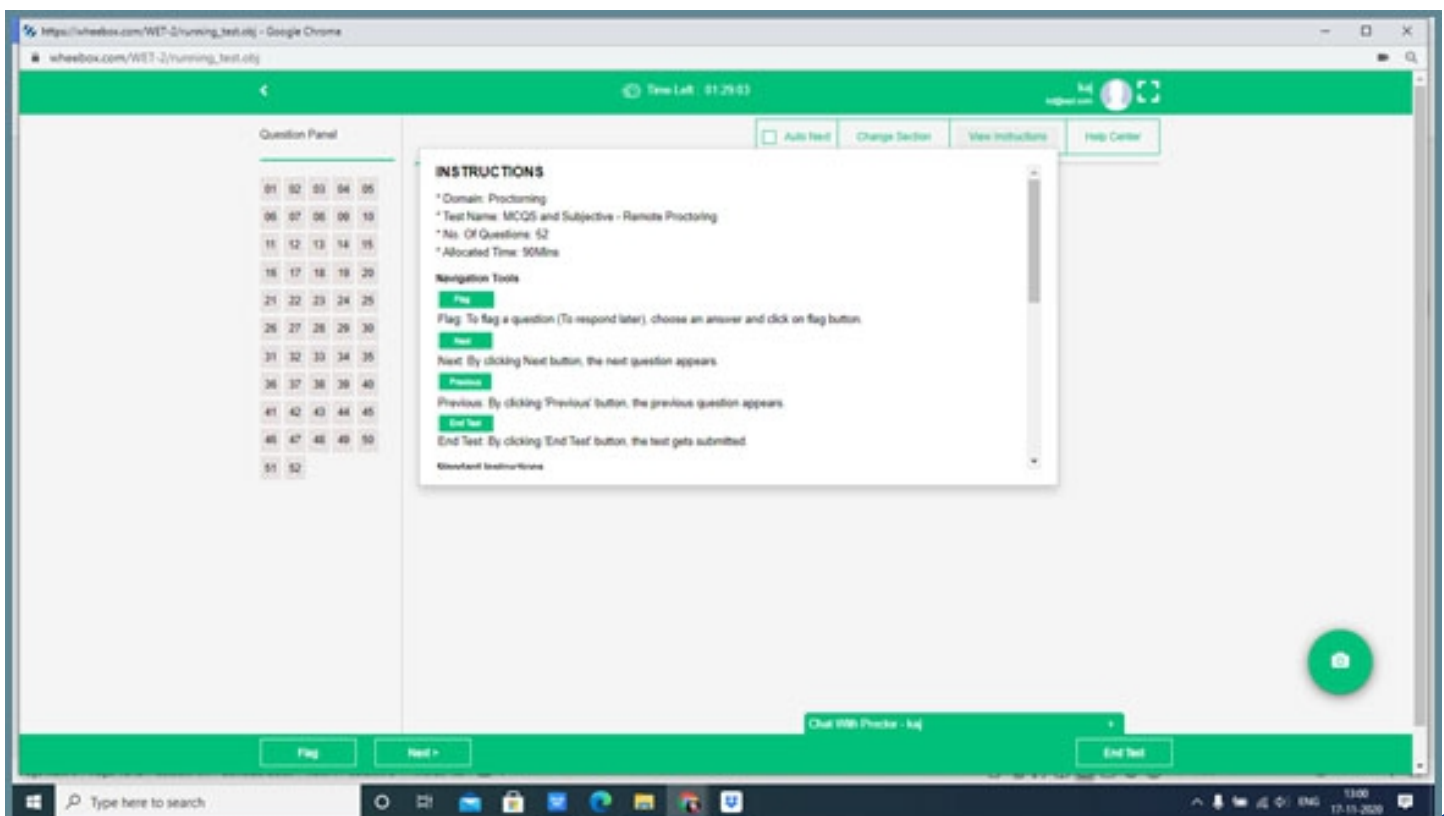


Process flow during the test

- During the test, if a student tries to navigate to any other window, he/she will receive a navigation warning. On crossing the maximum number of warnings, the test will automatically get self-submitted.

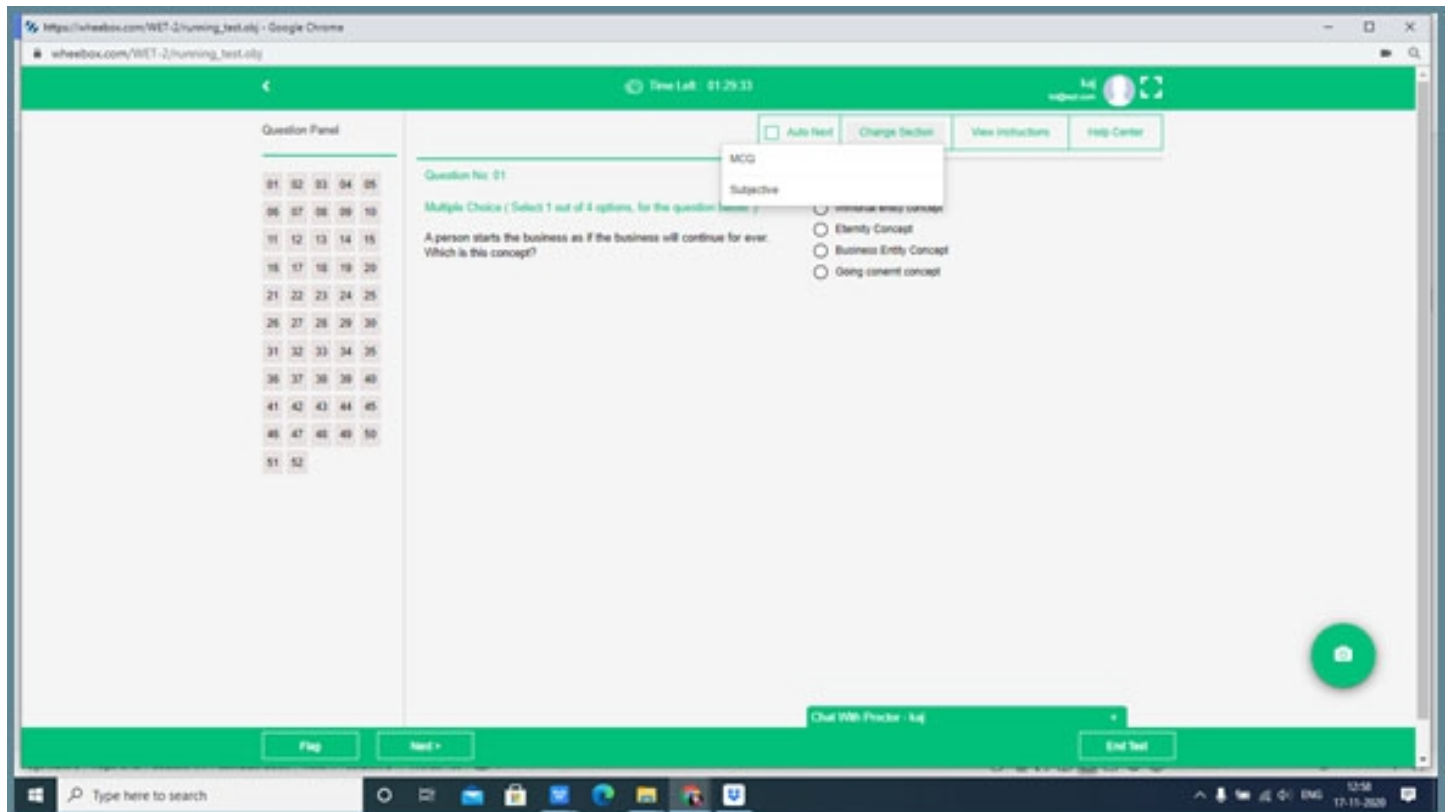


Instructions on the Test Screen:

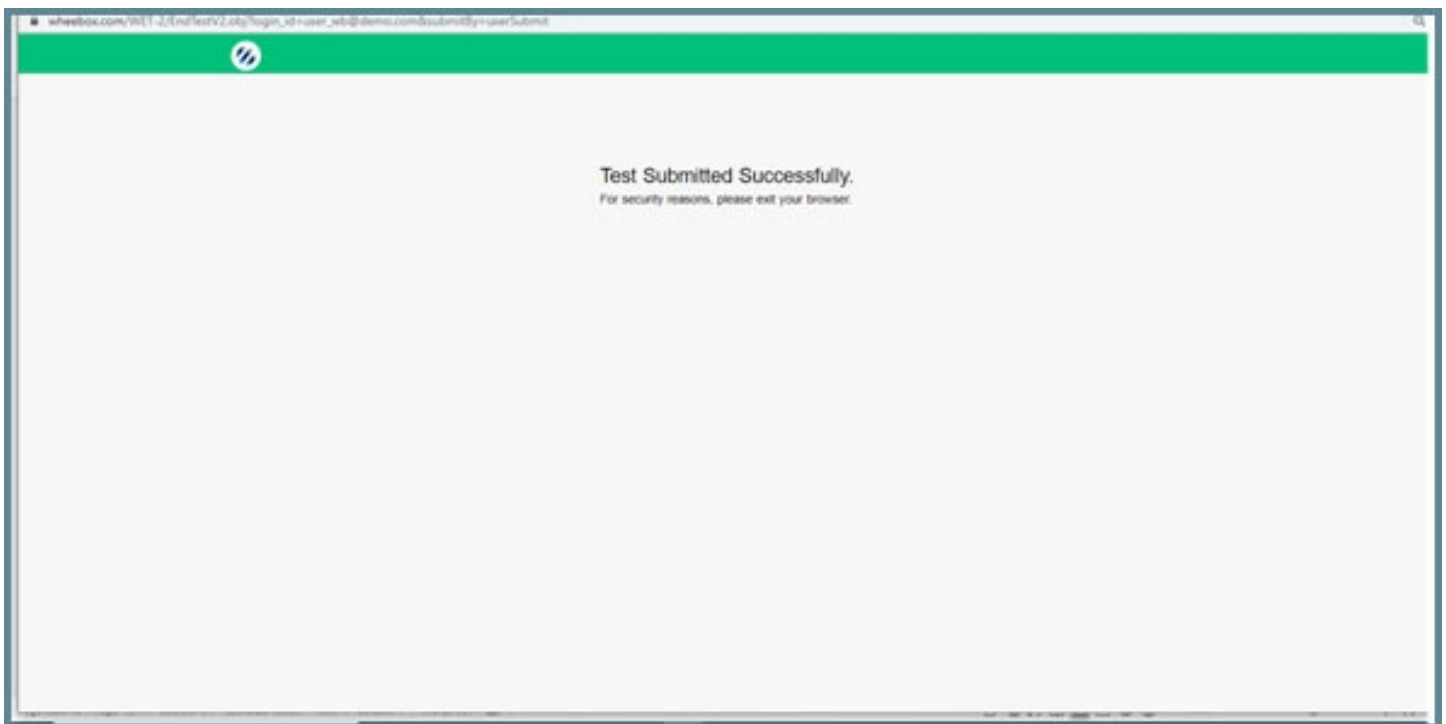
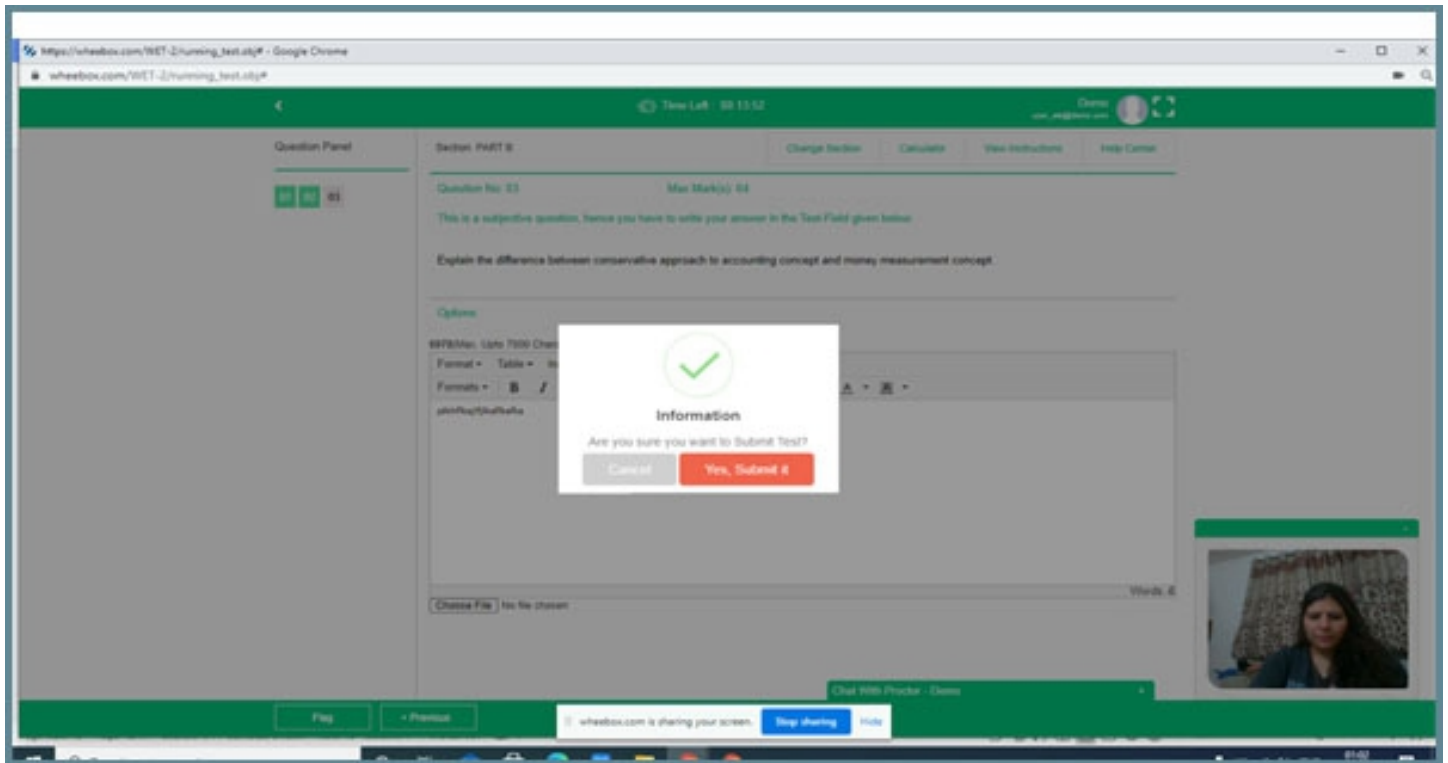


Change Section Option :

- A student is allowed to switch between **sections** during the test.
- A student can **flag** a question(s) to review and attempt later, before submitting the answered test paper.
- If you take the test on a **Mobile** or a **Tab**, the Questions Panel grid may not be displayed on smaller screens and the facility to flag a question may not be available.



After completion, a student should submit the test.



Note :

- During the test, if you get disconnected due to some technical glitch, do not worry. The time-slot manager will take care of such a connectivity lapse of a short period of time as programmed. In such a case, after re-login, please ignore the balance time shown in the timer. The test will end automatically according to its re-adjusted time slot.
- If a student faces any technical difficulty while taking the test the

Technical support number is +91 8065241899

Note: Since this is a fixed-line number, it is mandatory to dial with either +91 or 0.

- For any other queries call Unified Council, **Helpline : 040-24545862/24557708/96030 64939**

Note : Special Instructions for classes **6 to 10 of UIMO** participants :

Mathematics-2 section is a multi-answer section and is provided with check boxes instead of radio buttons to differentiate from the other sections as regards its mode of answering. And in this section you are supposed to check more than one boxes which can be the answers.